

National Sun Yat-sen University Department of Chinese Literature

Ph.D. Program Qualification and Degree Examination Regulations

(For new students enrolled from academic year 2015 onwards)

Amendment approved by the 2nd Department Affairs Council Meeting, Academic Year 2002, January 16, 2003
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2002, March 25, 2003
Amendment approved by the 2nd Department Affairs Council Meeting, Academic Year 2003, December 10, 2003
Amendment approved by the 2nd College Affairs Council Meeting, Academic Year 2003, January 6, 2004
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2003, April 21, 2004
Amendment approved by the 4th College Affairs Council Meeting, Academic Year 2003, June 17, 2004
Amendment approved by the 1st Department Affairs Council Meeting, Academic Year 2004, November 10, 2004
Amendment approved by the 2nd College Affairs Council Meeting, Academic Year 2004, November 11, 2005
Amendment approved by the 2nd Department Affairs Council Meeting, Academic Year 2006, October 24, 2006
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2006, January 11, 2007
Amendment approved by the 1st Department Affairs Council Meeting, Academic Year 2007, September 26, 2007
Amendment approved by the 1st College Affairs Council Meeting, Academic Year 2007, October 4, 2007
Amendment approved by the 1st Department Affairs Council Meeting, Academic Year 2008, November 26, 2008
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2008, December 11, 2008
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2010, February 23, 2011
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2010, April 14, 2011
Amendment approved by the 2nd Department Affairs Council Meeting, Academic Year 2011, December 7, 2011
Amendment approved by the 2nd College Affairs Council Meeting, Academic Year 2011, January 5, 2012
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2014, April 15, 2015
Amendment approved by the 5th College Affairs Council Meeting, Academic Year 2014, April 28, 2015

1. The Regulations were defined in accordance with the "Degree Conferral Law" and its implementation bylaws as issued by the Ministry of Education, as well as the "Academic Regulations" and "Implementation Bylaws for Ph.D. and Master Degree Examination" of this University.
2. While student is at the University:
 - (1) Study period: Between two to seven years in accordance with Ministry of Education rules (not including deferred admission and suspension). The study period for Ph.D. students of the Department shall in principle be no less than four years. In special circumstances the matter may, with the approval of the supervising professor and head of department, be submitted to the Academic Development Committee of the Department for discussion.
 - (2) Academic credit system and study requirements:
 - i. Ph.D. students must complete at least 24 credits within the study period. This does not include their degree dissertation; any courses taken from another department or at another university must be related to Chinese

literature and should be a course not offered by the Department in the current semester. Up to 6 credits may be transferred from another department or university.

- ii. If the Ph.D. student's research direction is academic thought then he or she must study at least two non-related courses; the same applies for students researching literature or linguistics.
 - iii. Ph.D. students are required under the University's Implementation Bylaws for Academic Ethics Education to complete the academic ethics education course before the end of their first year at the University, and complete the course before applying for degree examination. Those who fail to do so will be barred from applying for degree examination.
- (3) Foreign language proficiency testing
- Ph.D. students who hold R.O.C. citizenship must complete one of the following foreign language proficiency tests before they pass their degree examination:
- i. TOEFL iBT score of 72.
 - ii. Pass the High-Intermediate level of the General English Proficiency Test.
 - iii. Complete 4 ~ 6 credits of English or Japanese courses (all must be the same language. Basic English is not counted).
 - iv. Take part in the English proficiency test organized by the Department. Application for this test is open for up to two weeks after the start of this semester. The head of the department invites faculty members with related expertise to set the question and score the papers. The pass score is 70.
- (4) Review and publication of academic papers: The Ph.D. student must attend and present a paper at more than one academic symposium during their study period. They must also publish two academic papers to a peer-reviewed journal (must at least be the academic journal of a technical college or a professional periodical published by an academic association. The papers must not be in the same issue of the same periodical) or academic symposiums. They must also be certified to the Academic Development Committee for review and recognition.

- (5) Assignment of supervising professor: Ph.D. students must decide on the scope of their degree dissertation by the end of April in semester 2 of their first year. The retention of the supervising professor requires the consent of the head of department is required. The supervising professor should in principle be a faculty member of the University. If there is no faculty member with the related expertise or the supervising professor resigns or retires, then co-supervisors may be appointed. At least one must be a current faculty member of the University.
 - (6) Other: During their study period, Ph.D. students must take part in 8 academic lectures hosted by the Department and 4 academic symposiums hosted within or outside of the University. Those who fail to meet the requirements may not apply for degree examination.
3. Ph.D. candidate qualification and degree examination:
- Semester definition: Semester 1 is from August 1 of each year through to January 31 of the following year. Semester 2 is from February 1 through to July 31 of each year.
- (1) Qualification exam: Ph.D. students may apply for the qualification exam upon completing 24 credits of study. Please refer to the "National Sun Yat-sen University Department of Chinese Literature Implementation Regulations for Ph.D. Degree Candidate Qualification Examination." Those who pass the qualification exam and satisfy the requirements for current students listed under Article 2 become Ph.D. degree candidates.
 - (2) Ph.D. degree dissertation review regulations: Once the Ph.D. degree candidate has completed the draft of his or her degree dissertation, it must be recommended by the supervising professor and submitted to an external committee for review before the student may apply for degree examination.
 - (3) Ph.D. degree examination:
 - i. Research students who qualify as a Ph.D. candidate while also satisfying the aforementioned requirements may, with the recommendation of their supervising professor, submit their degree dissertation disclaimer along with five copies of the dissertation at the time specified in the University

calendar to apply to sit the Ph.D. degree examination.

- ii. The membership of the Ph.D. degree examination committee shall be nominated by the supervising professor in accordance with the University "Implementation Bylaws for Ph.D. and Master Degree Examination". Once approved by the head of the department then the University President may be asked to approve their appointment.
 - iii. Those who failed their degree examination and have not yet reached their study period limit may re-sit the exam in the following semester or academic year. They may only retake the exam once and those who still fail to pass shall be directed to withdraw from the program in accordance with the University's Academic Regulations.
4. Graduation: Those who meet the various requirements above may apply for graduation. Two copies of the dissertation with the required changes made must be submitted as part of the graduation process.
 5. The Regulations were approved by the Department and College Affairs Councils then submitted to the University President for sanction prior to implementation. Modifications shall follow the same procedure.

National Sun Yat-sen University Department of Chinese Literature Implementation Regulations for Ph.D. Degree Candidate Qualification Examination

(For new students enrolled from academic year 2011 onwards)

Formulated by the 6th Department Affairs Council Meeting, Academic Year 1999, June 14, 2000
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2000, March 1, 2001
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2001, May 8, 2002
Amendment approved by the 3rd Department Affairs Council Meeting, Academic Year 2002, April 2, 2003
Amendment approved by the 2nd College Affairs Council Meeting, Academic Year 2003, January 6, 2004
Amendment approved by the 2nd Department Affairs Council Meeting, Academic Year 2006, October 24, 2006
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2006, January 11, 2007
Amendment approved by the 4th Department Affairs Council Meeting, Academic Year 2010, February 23, 2011
Amendment approved by the 3rd College Affairs Council Meeting, Academic Year 2010, April 14, 2011

Article 1. The Regulations were defined in accordance with the "National Sun Yat-sen University Implementation Regulations for Ph.D. Degree Candidate Qualification Examination", the Academic Regulations of the University, and the Ph.D. program regulations of this Department.

Article 2. Ph.D. students may apply for the qualification exam upon completing 24 credits of study. Those who fail the qualification exam may not apply to sit the degree examination. This qualification exam should in principle be completed in the 3rd year after enrollment, and no more than 5 years.

Article 3. The topics of the qualification exam should come from three subjects chosen by the Ph.D. student from among the courses offered by the Master's and Ph.D. programs of this Department that the student had completed. All of the chosen subjects must be examined in one session. The total duration of the written test is 4 hours. No reference materials or books may be taken into the exam.

Article 4. The qualification exam should be a written test. The examination and scoring committee should in principle be made up of the faculty member for that subject. The supervising

professor should be excused. The appointment of the examination committee and other matters relating to the exam shall be decided by the Academic Development Committee of this department.

Article 5. The pass score for the qualification exam is 70 points out of a maximum of 100 points. The final score is the average of the scores from all three subjects.

Article 6. Those who fail the qualification exam may re-sit the exam in the following semester or academic year. They may only retake the exam once and those who still fail to pass shall be directed to withdraw from the program.

Article 7. The application deadline for the qualification exam for semester 1 is from the date enrollment was completed for that semester through to October 5; for semester 2 it is from the date enrollment was completed for that semester through to March 5.

Article 8. The qualification exam for semester is held at the end of October. For semester 2 it is held at the end of March.

Article 9. The Regulations were approved by the Department Affairs Council prior to implementation then sanctioned by the University President prior to implementation. Modifications shall follow the same procedure.

National Sun Yat-sen University

Department of Chinese Literature

Research Student **Scholastic Examination** Application

Applicant		Student No.	
Date of Application		E-MAIL	
Supervising Professor		Telephone	
Ph.D. Student	<input type="checkbox"/> Qualification Exam (please attach transcript) <input type="checkbox"/> 1st Application <input type="checkbox"/> 2nd Application Subject (Instructor): 1. _____ 2. _____ 3. _____	※This qualification exam should in principle be completed in the 3rd year after enrollment, and no more than 5 years. ※I, the undersigned have completed the required number of credits and the selected subjects are not those taught by my supervising professor. If the above is not true then the results of this examination will not be counted. Applicant signature:	
	<input type="checkbox"/> English proficiency test		

Master's Student	Subject (Instructor):		<p><i>Avoid choosing subjects taught by the supervising professor. Separate applications for each subject may be submitted. The applicant must pass all three subjects to complete the scholastic examination. Please attach the exam results at the end.</i></p> <p>Applicant signature:</p>
	1. _____	2. _____	
Office use only			
Processing remarks: (Examination date: Year Month Day)			
Result of Examination	Points	Pass	Fail
Staff in Charge Signature		Head of Department Signature	

- ✘ This form is to be used for students enrolled from academic year 2011 onwards. Students enrolled before academic year 2010 who wish to take their exam under the new scheme may use this form as well.
- ✘ The application deadline for this examination in semester 1 is from after enrollment through to October 5; for semester 2 the application deadline is March 5.

National Sun Yat-sen University

Department of Chinese Literature

Research Student **Academic Paper Review** Application

Applicant		Student No.	
Date of Application		E-MAIL	
Review Items	<input type="checkbox"/> Degree examination waiver for MA. student <input type="checkbox"/> Publication of academic paper by Ph.D. student	Telephone	
Dissertation Information			
	Paper 1	Paper 2	
Dissertation Name			
Name of Journal (Conference)			
Issue, Year/Month of Publication (Conference Date)			
Publisher (Organizer)			
Submitted Materials	<input type="checkbox"/> One photocopy of the full text of the paper <input type="checkbox"/> Review opinion and proof of anonymous review <input type="checkbox"/> Proof of publication (if published, provide photocopy of relevant pages) <input type="checkbox"/> Conference schedule of academic symposium		

Review Result (Office Use Only)

This application was reviewed by the ____ Academic Development Council meeting of this Department in academic Year _____ on _____ (YYYY/MM/DD)

Pass

Fail

Staff in Charge Signature		Head of Department Signature	
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※ The submitted papers may not be in the same journal and same issue.

National Sun Yat-sen University Research Dissertation Supervising Professor Consent Form	
Name:	Student No:
Program	<input type="checkbox"/> Ph.D. <input type="checkbox"/> MA. <input type="checkbox"/> MA. in-service night program <input type="checkbox"/> MA. in-service summer program
Dissertation	_____
Direction	_____
Consent of Supervising Professor	Head of Department:
1.	
2.	

MA./Ph.D. students (for MA. summer program see the specific regulations) must decide on the scope of research for their degree dissertation by the end of April in semester 2 of their first academic year. The retention of the supervising professor requires the consent of the head of department is required. The supervising professor should in principle be a faculty member of the University. If there is no faculty member with the related expertise or the supervising professor resigns or retires, then co-supervisors may be appointed. At least one must be a current faculty member of the University.

[The following fields are used when applying to make changes]

National Sun Yat-sen University Department of Chinese Literature Application for Changes to Supervising Professor		
Name:	Student No.:	
Program	<input type="checkbox"/> Ph.D. <input type="checkbox"/> MA. <input type="checkbox"/> MA. in-service night program <input type="checkbox"/> MA. in-service summer program	
Semester of Change	Academic Year	Semester

Type of Change	<input type="checkbox"/> Change of supervising professor
	<input type="checkbox"/> Supervising professor's signature
	<input type="checkbox"/> Add ___ supervising professor(s)
	<input type="checkbox"/> Supervising professor's signature
	<input type="checkbox"/> Remove _____ supervising professor
	<input type="checkbox"/> Supervising professor's signature
Original supervising professor's consent	Head of Department's signature

National Sun Yat-sen University Ph.D. Degree Dissertation Preliminary Review Application

Application Date: Year
Month Day Academic Year Semester

Student No.		Name	
Telephone		E-MAIL	
Dissertation Topic			
Supervising Professor's signature		Applicant signature	
Processing Remarks (For office use only)			
Review Result			
<input type="checkbox"/> Pass <input type="checkbox"/> Fail			
<p>Note:</p> <ol style="list-style-type: none"> The deadline for this application is September 1 in semester 1 and February 1 in semester 2. Please attach 3 copies of the dissertation with the application. The review will be conducted by three external committee members. If two (or more) of the three external reviewers tick the "Pass" box in their review opinion, then the submission passes the preliminary review. The review result will be notified by e-mail. 			